



Program Specialist (Part-Time)

Work Hours: 2:30 PM - 6 PM Monday-Friday and 1:30 PM to 6:00 PM on Wednesdays

Time-off when the school system is off (Holidays, Conferences, etc.)

Job Summary: The Program Specialist is responsible for supervising and interacting with youth in the Before and/or After-School program, adhering to all local, state, and federal regulations. The Program Specialist works with the Site Lead to implement developmentally appropriate Out-Of-School Time activities for youth such as recreation, homework help, STEM (Science, Technology, Engineering, and Math), creative art, and project work as depicted by our curriculum. Duties also involve written and verbal communication with parents, school personnel, and other Camp Fire staff.

Position Responsibilities:

- Provide a safe, nurturing enrichment program for youth to thrive
- Interact with children and families in a positive way to encourage independence and cooperation
- Work directly with school-age youth with a maximum ratio of 16 youth per group

Required Knowledge/Skills/Abilities:

- Must be at least 18 years of age
- High school diploma or equivalent required
- Experience working with children and youth
- Must pass a criminal background check

Compensation: \$16.00 per hour, if the applicant possesses a teaching degree then an increase in hourly rate is possible.

Benefits: Professional development assistance

Work Location: In person



About Camp Fire:

Camp Fire believes in the dignity and the intrinsic worth of every human being. We welcome, affirm, and support young people and adults of all abilities and disabilities, experiences, races, ethnicities, socio-economic backgrounds, sexual orientations, gender identities and expressions, religion and non-religion, citizenship and immigration status, and any other category people use to define themselves or others. We strive to create safe and inclusive environments that celebrate diversity and foster positive relationships.

Camp Fire Heartland provides programs for young people including Out-of-School programming, Afterschool programs, In-School programs, club, and summer day camp. In Camp Fire, children and youth find a safe, fun, and inclusive place – a place where they form lasting relationships, develop a sense of belonging and make positive contributions to their community. Camp Fire youth have life-enhancing experiences and develop assets essential to their futures. Young people want to shape the world. Camp Fire provides the opportunity to find their spark, lift their voice, and discover who they are. In Camp Fire, it begins now. Light the fire within.

Camp Fire is an Equal Opportunity Employer. Applicants are considered without regard to race, color, religion, sex, national origin, age, veteran status, sexual orientation, disability, condition or any other group protected by law.